

**Personnel Department
State of Alabama
Weekly Status Report of Examination Program
April 9, 2008**

REGISTERS ESTABLISHED OR UPDATED SINCE April 2, 2008 (Figures in parentheses indicate number of names on registers)

70159 Plant Pest Administrator (3)
70438 Forestry Program Specialist/Work Unit Manager (Promotional) (52)
70638 Parks Natural Resource Supervisor (3)
10121 Clerk (Continuous) (3 added to list)
10196 Administrative Support Assistant I (Continuous) (3 added to list)
10197 Administrative Support Assistant II (Continuous) (13 added to list)
10641 Accounts Examiner I (Continuous) (2 added to list)
10914 Mechanical Stock Clerk (Continuous) (1 added to list)
11030 Tourist Promotion Representative (Welcome Center Option – 343)
(Continuous) (25 added to list)
11465 Unemployment Compensation Unit Supervisor (Benefit Option – 168) (Promotional)
(Continuous) (1 added to list)
11465 Unemployment Compensation Unit Supervisor (Tax Option – 169) (Promotional)
(Continuous) (1 added to list)
11466 Unemployment Compensation Section Supervisor (Benefit Option – 168) (Promotional)
(Continuous) (2 added to list)
11466 Unemployment Compensation Section Supervisor (Tax Option – 169) (Promotional)
(Continuous) (2 added to list)
11530 Attorney I/II (Continuous) (1 added to list)
11533 Attorney III (Continuous) (1 added to list)
11825 Docks Operations Supervisor (Continuous) (2 added to list)
20430 Civil Engineering Graduate (Continuous) (3 added to list)
20482 Transportation Technologist, Senior (Materials & Tests Option – 006)
(Continuous) (4 added to list)
20802 Forensic Scientist I (Continuous) (2 added to list)
20854 Forensic Pathology Technician I (Continuous) (2 added to list)
20923 Forensic Investigator (Continuous) (5 added to list)
21133 Traffic Signal Technician, Senior (Continuous) (3 added to list)
21220 Transportation Planner (Continuous) (1 added to list)
30609 Departmental Marketing Specialist (General Option – 003) (Continuous) (1 added to list)
40102 Clinic Aide (Continuous) (76 added to list)
40233 Home Care Services Nurse Care Coordinator (Continuous) (1 added to list)
40240 Staff Nurse (Continuous) (18 added to list)
40683 Public Health Social Worker III (Continuous) (9 added to list)
40684 Public Health Social Worker IV (Continuous) (6 added to list)
50221 Senior Social Worker (Continuous) (1 added to list)
50228 Human Resources Program Supervisor (Continuous) (13 added to list)
50248 Social Worker (Continuous) (15 added to list)
50335 Drug Treatment Counselor (Continuous) (6 added to list)
50399 Rehabilitation Staff Nurse (Continuous) (5 added to list)
50403 Senior Disability Specialist (Promotional) (Continuous) (2 added to list)
50420 Medical Care Benefits Specialist I (Continuous) (8 added to list)
50433 Medicaid Eligibility Specialist, Senior (Promotional) (Continuous) (27 added to list)
50435 Medicaid Eligibility Manager (Promotional) (Continuous) (1 added to list)
50520 Human Services Program Coordinator (Early Childhood/Pre-K Option – 262)
(Continuous) (4 added to list)
60637 State Capitol Police Officer (Continuous) (4 added to list)
70413 Forestry Specialist (Promotional) (Continuous) (1 added to list)
70429 Forester (Continuous) (3 added to list)
70430 Forestry Project Specialist (Promotional) (Continuous) (1 added to list)
70632 Park Ranger (Continuous) (6 added to list)
70637 Park Naturalist (Continuous) (4 added to list)

REGISTERS ESTABLISHED OR UPDATED SINCE (Continued)

70705 Biologist Aide I/II (Continuous) (16 added to list)
80341 Steward I (Continuous) (5 added to list)
80342 Steward II (Continuous) (6 added to list)
80343 Steward III (Continuous) (2 added to list)

REGISTERS TO BE ESTABLISHED

10526 IT Systems Technician, Senior (Personal Computer Option – 448)
10605 Accounting Technician
10612 Staff Accountant (Promotional)
10705 Revenue Manager I (General Option – 003) (Promotional)
10705 Revenue Manager I (Income Tax Option – 158) (Promotional)
10705 Revenue Manager I (Sales Tax Option – 160) (Promotional)
10721 Tax Valuation Analyst I
10841 State Personnel Analyst I
10851 Departmental Personnel Manager I
10912 Stock Clerk II (Promotional)
10932 State Audit Inventory Officer (Promotional)
11102 Statistician
11211 Bank Examiner I (Credit Union Option – 433)
11251 Public Utility Analyst I
11451 Unemployment Insurance Field Deputy
11468 Unemployment Compensation Assistant Administrator
(Tax Option – 169) (Promotional)
11681 Fire Fighter/Driver Operator
20320 Real Property Valuation Analyst
20345 Real Estate Appraisal Investigator
20652 Public Health Environmentalist
20754 Microbiologist Lab Supervisor (Sanitary Bacteriology Option – 134)
20754 Microbiologist Lab Supervisor (Serology Option – 135)
20754 Microbiologist Lab Supervisor (Metabolic Option – 234)
20754 Microbiologist Lab Supervisor (Clinical Chemistry Option – 235)
20754 Microbiologist Lab Supervisor (Veterinary Diagnostic Option – 251)
20754 Microbiologist Lab Supervisor (Microbiology Option – 367)
20754 Microbiologist Lab Supervisor (Respiratory Disease Option – 368)
20754 Microbiologist Lab Supervisor (Support Services Option – 369)
20754 Microbiologist Lab Supervisor (Regional Laboratory Option – 386)
20857 Forensic Sciences Assistant Medical Examiner
30665 Radio Station Manager
40434 Public Health Physician Director
40435 Public Health Physician, Senior (Medical Epidemiology Option – 323)
50247 Financial Support Worker
50401 Disability Specialist
60331 ABC Enforcement Agent
60340 ABC Enforcement Chief (Promotional)
60347 Investigative Technician I
60410 Driver License Examiner I
60710 Correctional Officer Trainee
60714 Correctional Lieutenant
60801 Youth Services Aide
70665 Park Superintendent I (Promotional)
70801 Conservation Enforcement Officer (General Option – 003)
70802 Conservation Enforcement Officer Area Sergeant
(Marine Police Option – 141) (Promotional)
90751 Docks Superintendent (Steel Option – 482) (Promotional)

EXAMINATIONS NOW OPEN (Closing dates in parentheses)

- 11249 Deputy Insurance Commissioner (4-16-08)
- 20770 Public Health Laboratory Assistant Director (5-21-08)
- 21004 Conservation Construction Inspector II (4-16-08)
- 21042 Building Construction Specialist (5-7-08)
- 30453 Curator, Coordinator (General Option – 003) (4-16-08)
- 50235 Human Resources Division Director (General Option – 003) (4-23-08)
- 50274 Human Resources County Director IV (Promotional) (until further notice)
- 70106 Consumer Food Safety Protection Specialist (Meat Inspection Option – 209) (Continuous)

EXAMINATIONS NOW CLOSED

- 10422 IT Operations Specialist (Computer Option – 449)
- 11280 Special Agent (Securities Option – 406)
- 70440 Forestry Regional/Division Director (Promotional)

WRITTEN EXAMINATIONS SCHEDULED FOR APRIL 26, 2008 (Subject to changes)

To be scheduled for a written continuous examination, applications must be received by the State Personnel Department at least 25 days prior to the announced examination date.

- 10198 Administrative Support Assistant III
- 10421 IT Operations Technician (Computer Option – 449)
- 10527 IT Systems Specialist, Associate (Mainframe/Midrange Option – 399)
- 10527 IT Systems Specialist, Associate (Networking Option – 400)
- 10527 IT Systems Specialist, Associate (Database Option – 401)
- 10527 IT Systems Specialist, Associate (Generalist Option – 402)
- 10601 Account Clerk
- 10641 Accounts Examiner I
- 10701 Revenue Examiner I
- 10911 Stock Clerk I
- 11251 Public Utilities Analyst I
- 11408 Employment Security Representative
- 11706 ABC Sales Associate
- 11717 ABC Sales Manager I
- 20614 Environmental Scientist
- 21230 Planning & Economic Development Specialist I/II
- 40641 Disease Intervention Specialist
- 50223 Service Supervisor
- 50246 Social Service Caseworker
- 50340 Classification Specialist
- 50419 Medicaid Eligibility Specialist
- 60161 Emergency Management Planner I
- 60347 Investigative Technician I
- 60805 Youth Services Child Care Worker
- 60901 Probation and Parole Officer

WRITTEN EXAMINATIONS SCHEDULED FOR MAY 17, 2008 (Subject to changes)

To be scheduled for a written continuous examination, applications must be received by the State Personnel Department at least 25 days prior to the announced examination date.

- 10197 Administrative Support Assistant II
- 10526 IT Systems Technician, Senior (PC Option – 448)
- 10612 Staff Accountant
- 10713 Revenue Compliance Officer I
- 10912 Stock Clerk II
- 11231 Insurance Examiner I

WRITTEN EXAMINATIONS SCHEDULED FOR MAY 17, 2008 (Continued)

11461 Unemployment Compensation Technician
11706 ABC Sales Associate
20751 Microbiologist
40501 Activity Program Aide I
40761 Health Services Administrator I
50222 Financial Support Supervisor
50247 Financial Support Worker
60410 Driver License Examiner I
60637 State Capitol Police Officer
60712 Correctional Sergeant
60801 Youth Services Aide
70410 Forest Ranger/Technician

EXAMINATIONS UNDER DEVELOPMENT

10195 Transportation Office Manager
10613 Senior Accountant
10614 Accounting Manager
10660 Budget Analyst
10732 Revenue Research Analyst
10924 Warehouse Supervisor
10949 Departmental Procurement Officer II
10958 State Building and Space Management Officer
11042 Public Information Specialist
11043 Public Information Manager (General Option – 003)
11049 Audiovisual Specialist III
11213 Bank Examiner III (Treasury Option – 481)
11222 Insurance Consumer Complaint Specialist II
11318 Agricultural Economic Administrator (Legal Option – 392)
11715 ABC Operations Supervisor (District Store Manager Option – 479)
11836 Docks Manager (Marketing Option – 384)
11934 Patient Accounts Manager
11950 Underwriter
11954 Claims Manager (Employee Injury Option – 398)
20481 Transportation Technologist (Bridge Option – 005)
20481 Transportation Technologist (Materials Option – 006)
20481 Transportation Technologist (Design Option – 007)
20481 Transportation Technologist (Construction Option – 438)
20481 Transportation Technologist (Analysis & Planning Option – 439)
20673 Environmental Engineer Supervisor
20712 X-Ray Technician II
21062 Docks Professional Facilities Engineer (Electrical Option – 374)
30550 Arts Program Manager (Folk Art Option – 178)
40556 Newborn Hearing Screening Coordinator
40669 Nutritionist Administrator
50393 Children's Rehabilitation Social Work Specialist
60620 Corrections Canine Assistant Handler
60621 Corrections Canine Handler
60622 Corrections Canine Handler Supervisor
60629 Archives Protection and Building Services Supervisor
61452 Gas Pipeline Safety Investigator, Senior
70186 Shipping Point Inspection Supervisor III
70722 Biologist II (Marine Option – 047)
70723 Biologist III (Marine Option – 047)
70803 Conservation Enforcement Officer Supervisor (Marine Resources Option – 142)

EXAMINATIONS TO BE ANNOUNCED THIS WEEK

(Subject to changes)

- 20755 Microbiologist Laboratory Division Manager (Sanitary Bacteriology Option – 134)**
- 20755 Microbiologist Laboratory Division Manager (Serology Option – 135)**
- 20755 Microbiologist Laboratory Division Manager (Metabolic Option – 234)**
- 20755 Microbiologist Laboratory Division Manager (Clinical Chemistry Option – 235)**
- 20755 Microbiologist Laboratory Division Manager (Veterinary Diagnostic Option – 251)**
- 20755 Microbiologist Laboratory Division Manager (Microbiology Option – 367)**
- 20755 Microbiologist Laboratory Division Manager (Respiratory Disease Option – 368)**
- 20755 Microbiologist Laboratory Division Manager (Support Services Option – 369)**
- 20755 Microbiologist Laboratory Division Manager (Regional Laboratory Option – 386)**
- 70665 Park Superintendent I (Promotional)**
- 70723 Biologist III (Ecology Option – 048)**

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389
Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
SANITARY BACTERIOLOGY OPTION - 134
\$50,882.40 - \$77,572.80**

Department: Public Health
Location: Montgomery

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in sanitary bacteriology.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. The employee in this class directs, organizes, coordinates and evaluates the activities of a laboratory division engaged in performing a variety of standard and complex sanitary bacteriology tests.

NOTE: The employee in this class may be required to work with highly infectious agents and must agree to receive special immunizations. The employee may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at an Alabama Career Center office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. It must be received by the close of business on **April 30, 2008**. Applications received after this date **WILL NOT BE ACCEPTED**. The names of those who apply late will be put on a mailing list to be notified when this job is again open for applications. The State Personnel Department is not responsible for late receipt of applications due to mail services or fax malfunctions. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is (334) 242-1110.

Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
- On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.

Individuals currently on the register MUST reapply to remain eligible for employment.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the State Personnel Department web site or call us at (334) 242-3389 for complete information on our policy for accepting post-secondary and advanced degrees.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

**Microbiologist Laboratory Division Manager – 20755
Sanitary Bacteriology Option - 134**

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Sanitary Bacteriology Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications for the option.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A.** I have not performed this task.
- B.** I have performed this task WITH assistance.
- C.** I have performed this task WITHOUT assistance.
- D.** I am highly skilled in this task and have had lead-work responsibilities.
- E.** I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL	NUMBER OF MONTHS	TASKS
_____	_____	1. Confirmed positive membrane filtration results using EC, Brilliant Green, and Lauryl typtose tube media.
_____	_____	2. Confirmed positive coliform results using brilliant green tube media.
_____	_____	3. Performed Listeria testing procedures on dairy products and environmental swabs from dairy plants or crabmeat samples.
_____	_____	4. Performed Yersinia testing procedures on dairy products and environmental swabs from dairy products.
_____	_____	5. Obtained/maintained required certifications or licenses from federal regulatory agencies as necessary.
_____	_____	6. Performs SPC (Standard Plate Count) or coliform test procedures for bacteria on pasteurized products, raw milks, frozen desserts or shellfish.
_____	_____	7. Performs inhibitor testing on pasteurized products, raw milks, and frozen desserts using the prescribed method.
_____	_____	8. Determines specific gravity on pasteurized products or raw milks using Dairy Lab or the prescribed method.
_____	_____	9. Determines carbohydrates on pasteurized products or raw milks using Dairy Lab.
_____	_____	10. Performs enzyme (chromogenic/fluorogenic) substrate test on potable water for total Coliform.
_____	_____	11. Determined butterfat on pasteurized products using the prescribed method.
_____	_____	12. Determined total fats or solid not fat (SNF) on pasteurized products or raw milks using Dairy Lab or the prescribed method.
_____	_____	13. Performed membrane filtration test on water samples
_____	_____	14. Determined added water in dairy samples using cryscope

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____ Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
SEROLOGY OPTION - 135
\$50,882.40 - \$77,572.80**

Department: Public Health
Location: Montgomery

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in serology.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. The employee in this class directs, organizes, coordinates and evaluates the activities of a laboratory division engaged in performing a variety of standard and complex serological tests.

NOTE: The employee in this class may be required to work with highly infectious agents and must agree to receive special immunizations. The employee may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at an Alabama Career Center office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. It must be received by the close of business on **April 30, 2008**. Applications received after this date **WILL NOT BE ACCEPTED**. The names of those who apply late will be put on a mailing list to be notified when this job is again open for applications. The State Personnel Department is not responsible for late receipt of applications due to mail services or fax malfunctions. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is (334) 242-1110.

Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
- On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.

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If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

**Microbiologist Laboratory Division Manager – 20755
Serology Option – 135**

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Serology Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications for the option.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A. I have not performed this task.
- B. I have performed this task WITH assistance.
- C. I have performed this task WITHOUT assistance.
- D. I am highly skilled in this task and have had lead-work responsibilities.
- E. I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL	NUMBER OF MONTHS	TASKS
		1. Processes blood specimens for the detection and identification of infectious organisms.
		2. Assigns/performs Venereal Disease Research Laboratory (VDRL) and microhemagglutination assay for antibodies to <i>Treponema palladium</i> (MHA-TP) testing on serum specimens for the detection of antibodies to syphilis.
		3. Assigns/performs enzyme immunoassay (EIA) for detection of infectious agents such as HIV (human immunodeficiency virus), hepatitis, rubeola, and rubella.
		4. Assigns/performs Western blot for the confirmation of infection with human immunodeficiency virus (HIV).
		5. Assigns/performs DNA amplification for the detection of <i>Chlamydia trachomatis</i> , and <i>Neisseria gonorrhoeae</i> .

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____

Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
METABOLIC SCREENING OPTION - 234
\$50,882.40 - \$77,572.80**

Department: Public Health
Location: Montgomery

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in metabolic screening.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. The employee in this class directs, organizes, coordinates and evaluates the activities of a laboratory division engaged in performing a variety of standard and complex biological tests.

NOTE: The employee in this class may be required to work with highly infectious agents and must agree to receive special immunizations. The employee may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

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Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
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If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

**Microbiologist Laboratory Division Manager – 20755
Metabolic Screening Option – 234**

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Metabolic Screening Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications for the option.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A.** I have not performed this task.
- B.** I have performed this task WITH assistance.
- C.** I have performed this task WITHOUT assistance.
- D.** I am highly skilled in this task and have had lead-work responsibilities.
- E.** I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL **NUMBER OF MONTHS**

TASKS

- | | | |
|-------|-------|---|
| _____ | _____ | 1. Processed filter paper bloods for phenylketonuria (PKU), hypothyroidism (TSH, T4), congenital adrenal hyperplasia (CAH), biotinidase, amino acid disorders, fatty acid disorder, organic acid disorders, cystic fibrosis (CF) and Galactosemia (GALT). |
| _____ | _____ | 2. Performed fluorescent inspection under long wave ultraviolet light for the presence of Galactose-1-Phosphate Uridyl Transferase (GALT) in cord blood spots. |
| _____ | _____ | 3. Performed high pressure liquid chromatography (HPLC) on cord blood to identify and quantitate hemoglobin. |
| _____ | _____ | 4. Performed fluoroimmunoassay (FIA) procedures for low thyrosine (T4) levels in dried blood spots. |
| _____ | _____ | 5. Performed fluoroimmunoassay (FIA) procedures for thyroid stimulating hormone (TSH) levels in dried blood spots. |
| _____ | _____ | 6. Performed fluoroimmunoassay (FIA) procedures for elevated levels of 17 - Hydroxyprogesterone (17O-HP) in dried blood spots to screen for congenital adrenal hyperplasia (CAH). |
| _____ | _____ | 7. Performed tandem mass spectrometry to identify fatty acid, amino acid, and organic acid disorders using dried blood spots. |
| _____ | _____ | 8. Performed fluoroimmunoassay (FIA) procedures to identify cystic fibrosis using dried blood spots. |
| _____ | _____ | 9. Performed DNA analysis on dried blood spots to identify Cystic Fibrosis (CF). |
| _____ | _____ | 10. Performed procedures to identify hemoglobin phenotype |

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____

Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
CLINICAL CHEMISTRY OPTION - 235
\$50,882.40 - \$77,572.80**

Department: Public Health
Location: Montgomery

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in clinical chemistry.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. The employee in this class directs, organizes, coordinates and evaluates the activities of a laboratory division engaged in performing a variety of standard and complex chemical tests.

NOTE: The employee in this class may be required to work with highly infectious agents and must agree to receive special immunizations. The employee may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at an Alabama Career Center office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. It must be received by the close of business on **April 30, 2008**. Applications received after this date **WILL NOT BE ACCEPTED**. The names of those who apply late will be put on a mailing list to be notified when this job is again open for applications. The State Personnel Department is not responsible for late receipt of applications due to mail services or fax malfunctions. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is (334) 242-1110.

Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
- On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.

Individuals currently on the register MUST reapply to remain eligible for employment.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

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If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

**Microbiologist Laboratory Division Manager – 20755
Clinical Chemistry Option – 235**

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Clinical Chemistry Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications for the option.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A. I have not performed this task.
- B. I have performed this task WITH assistance.
- C. I have performed this task WITHOUT assistance.
- D. I am highly skilled in this task and have had lead-work responsibilities.
- E. I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL	NUMBER OF MONTHS	TASKS
_____	_____	1. Performed pretreatment serum samples for analysis of testing procedures requiring pretreatment.
_____	_____	2. Performed manual white blood cell differentials utilizing stained blood smear slides and microscopic examination.
_____	_____	3. Prepared blood samples for lymphocyte subset analysis.
_____	_____	4. Performed CD4 Positive T-Lymphocyte counts.
_____	_____	5. Performed blood lead analysis of clinical specimens utilizing an atomic absorption spectrophotometer and graphite furnace technology and/or inductive coupled plasma mass spectrometer (ICP-MS).
_____	_____	6. Prepared environmental samples of paint, soil, and dust wipes under a fume hood utilizing a wet ash procedure or microwave digestion system.
_____	_____	7. Performed quality control for all testing utilizing quality control materials of known values, Levy-Jennings plots, statistical analysis and manufacturer's quality assurance programs.
_____	_____	8. Prepared samples for testing utilizing CDC standardized methods for chemical analysis on a variety of instruments such as mass spectrometers with gas and high performance liquid chromatography and inductive coupled plasma, FTIR microscopy, etc.
_____	_____	9. Performed Viral Load testing by Polymerase Chain Reaction (RT-PCR) and manual or automated sampling preparation.
_____	_____	10. Performed Genotype testing using PCR methodology and manual or automated sampling preparation.

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____ Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
VETERINARY DIAGNOSTIC OPTION - 251
\$50,882.40 - \$77,572.80**

Department: Agriculture **Location:** Statewide

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in veterinary diagnostic.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

KIND OF WORK

This is professional and administrative work in a veterinary diagnostic laboratory as a director of a division of a laboratory system. Employees in this class direct, organize, coordinate and evaluate the activities of a laboratory division engaged in performing a variety of standard and complex serological, bacteriological, hematological, microbiological, viral, chemical and biological tests.

NOTE: Employees in this class may be required to work with highly infectious agents and must agree to receive special immunizations. Employees may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at an Alabama Career Center office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. It must be received by the close of business on **April 30, 2008**. Applications received after this date **WILL NOT BE ACCEPTED**. The names of those who apply late will be put on a mailing list to be notified when this job is again open for applications. The State Personnel Department is not responsible for late receipt of applications due to mail services or fax malfunctions. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is (334) 242-1110.

Notes

- **All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.**
- **On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.**

Individuals currently on the register MUST reapply to remain eligible for employment.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

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If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

Microbiologist Laboratory Division Manager – 20755

Veterinary Diagnostic Option – 251

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Veterinary Diagnostic Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications for the option.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A.** I have not performed this task.
- B.** I have performed this task WITH assistance.
- C.** I have performed this task WITHOUT assistance.
- D.** I am highly skilled in this task and have had lead-work responsibilities.
- E.** I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL **NUMBER OF MONTHS**

TASKS

- | | | |
|-------|-------|--|
| _____ | _____ | 1. Performed isolation and identification of pathogenic bacteria from animal tissues by selecting and using tube and plate media, and rapid compartmentalized tests in aerobic, microaerophilic, and anaerobic culture, and Performed antimicrobial susceptibility testing on isolates by the modified Kirby Bauer method. |
| _____ | _____ | 2. Isolated fungal pathogens from animal tissues, fluids, and swabs and identifies to genus and species by selecting and using wet mounts (direct microscopic examinations), plate media, and morphological examination of the fungal colonies. |
| _____ | _____ | 3. Performed direct microscopic examination of slide preparations of animal specimens to detect pathogens such as spirochetes, mycobacteria, chlamydia, and cryptosporidium by selecting and using appropriate staining (i.e. Macchiavello, acid-fast, auramine-O) or microscopy (i.e. darkfield, phase contrast) procedures. |
| _____ | _____ | 4. Performed agglutination tests such as slide agglutination to serologically group isolates of salmonella and streptococcus (Lancefield), microagglutination tests on animal sera for individual serovars of leptospira, tube and slide agglutination tests for antibody to Brucella canis and Salmonella pullorum, and latex and various agglutination tests to detect antibody to Toxoplasma gondii, pseudorabies virus, Mycoplasma galliseptium and M. synoviae. |
| _____ | _____ | 5. Performed antigen detection enzyme-linked immunosorbant assays (ELISA) on animal specimens to identify pathogens such as chlamydia and rotavirus. |
| _____ | _____ | 6. Performed antibody detection ELISA on animal sera to detect and measure titers to animal viruses such as Newcastle disease virus, infectious bronchitis virus, infectious bursal disease virus, reovirus, and avian encephalomyelitis, and pseudorabies virus, equine infectious anemia virus, bluetongue virus, bovine leukosis virus, feline infectious peritonitis, feline leukemia virus, and feline lentivirus. |

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____

Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
MICROBIOLOGY OPTION - 367
\$50,882.40 - \$77,572.80**

Department: Public Health
Location: Montgomery

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in microbiology.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. The employee in this class directs, organizes, coordinates and evaluates the activities of a laboratory division engaged in performing a variety of standard and complex microbiological tests.

NOTE: The employee in this class may be required to work with highly infectious agents and must agree to receive special immunizations. The employee may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at an Alabama Career Center office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. It must be received by the close of business on **April 30, 2008**. Applications received after this date **WILL NOT BE ACCEPTED**. The names of those who apply late will be put on a mailing list to be notified when this job is again open for applications. The State Personnel Department is not responsible for late receipt of applications due to mail services or fax malfunctions. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is (334) 242-1110.

Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
- On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.

Individuals currently on the register MUST reapply to remain eligible for employment.

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If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

**Microbiologist Laboratory Division Manager – 20755
Microbiology Option – 367**

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Microbiology Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A.** I have not performed this task.
- B.** I have performed this task WITH assistance.
- C.** I have performed this task WITHOUT assistance.
- D.** I am highly skilled in this task and have had lead-work responsibilities.
- E.** I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL NUMBER OF MONTHS

TASKS

- | | | |
|-------|-------|---|
| _____ | _____ | 1. Performed Indirect Fluorescent Antibody (IFA) testing on sera for determining titers against Q-fever, Legionella, and Rickettsial diseases. |
| _____ | _____ | 2. Performed test procedures on stools and blood smears for the identification of intestinal and blood parasites by the Formalin-Ethyl Acetate Concentration method, Swube Tube method, Modified Kinyoun Acid Fast Stain method, and Giemsa Stain method. |
| _____ | _____ | 3. Performed Direct Fluorescent Antibody (DFA) testing to determine the presence or absence for certain bacteria such as Streptococcus pyogenes, Neisseria gonorrhoeae, Bordetella pertussis, etc., and the rabies virus. |
| _____ | _____ | 4. Performed animal inoculation for testing procedures, such as toxicity testing. |
| _____ | _____ | 5. Performed serogrouping and serotyping of bacterial organisms by the slide and tube agglutination (latex and non-latex) methods. |
| _____ | _____ | 6. Performed molecular diagnostic techniques to identify infectious pathogens in human specimens by procedures such as polymerase chain reaction, restriction length polymorphism, gel electrophoresis, and oligonucleotide probes. |
| _____ | _____ | 7. Performed conventional microbiological and/or molecular diagnostic techniques to identify infectious pathogens in human and environmental specimens that are suspected of being biological threat agents. |
| _____ | _____ | 8. Performed antigen detection by enzyme-linked immunosorbant assays (ELISA) on human specimens to identify pathogens and toxins such as West Nile Virus, Shiga-toxin and botulinum toxin. |
| _____ | _____ | 9. Performed time resolved fluorescent (TRF) assays in order to detect Staphylococcus Enterotoxin B (SEB), Ricin and certain infectious material that are select agents. |
| _____ | _____ | 10. Prepared and reported data to assess infectious disease as part of a national surveying program such as the National Antimicrobial Resistance Monitoring System (NARMS) And PulseNet. |
| _____ | _____ | 11. Performed rapid immunoassay procedures for the detection of West Nile Virus in birds. |

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____

Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
RESPIRATORY DISEASE OPTION - 368
\$50,882.40 - \$77,572.80**

Department: Public Health

Location: Montgomery

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in respiratory disease.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. The employee in this class directs, organizes, coordinates and evaluates the activities of a laboratory division engaged in performing a variety of standard and complex chemical and biological tests.

NOTE: The employee in this class may be required to work with highly infectious agents and must agree to receive special immunizations. The employee may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

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Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
- On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.

Individuals currently on the register MUST reapply to remain eligible for employment.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

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If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

Microbiologist Laboratory Division Manager – 20755

Respiratory Disease Option – 368

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Respiratory Disease Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A. I have not performed this task.
- B. I have performed this task WITH assistance.
- C. I have performed this task WITHOUT assistance.
- D. I am highly skilled in this task and have had lead-work responsibilities.
- E. I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL **NUMBER OF MONTHS**

TASKS

- | | | |
|-------|-------|--|
| _____ | _____ | 1. Assigns/performs sputum, bronchial wash, other body fluid and tissue samples, and referred cultures for the isolation and identification of Mycobacteria, aerobic Actinomycetes, and fungi. |
| _____ | _____ | 2. Assigns/performs fluorescent and Kinyoun's acid-fast bacilli (AFB) staining procedure. |
| _____ | _____ | 3. Assigns/performs Lactophenol Cotton Blue teased preparations for molds and yeasts (fungi); India Ink wet mount preparations for yeasts; and potassium hydroxide (KOH) wet preps for fungi from cutaneous sources. |
| _____ | _____ | 4. Assigns/examines smear preparations using a fluorescent, compound light microscope or a phase microscope, florescent. |
| _____ | _____ | 5. Assigns/performs specimen and culture handling procedures within the confines of a Class I, Class II or Class III biological safety cabinet. |
| _____ | _____ | 6. Assigns/isolates mycobacterial and fungal growth from clinical samples by solid and liquid agar preparations. |
| _____ | _____ | 7. Assigns/identifies mycobacteria and actinomycetes using biochemical tests, high performance liquid chromatography (HPLC), and RNA/DNA hybridization probe assay. |
| _____ | _____ | 8. Assigns/identifies fungi by biochemical and nutritional dependence tests, microscopic examination, and exoantigen immunodiffusion tests. |
| _____ | _____ | 9. Assigns/performs mycobacterial drug susceptibility testing (DST) using the agar proportion method or rapid DST via BACTEC 960. |

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____

Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
SUPPORT SERVICES OPTION – 369
\$50,882.40 - \$77,572.80**

Department: Public Health, Agriculture and Industries
Location: Montgomery, Auburn

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in laboratory support services.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. Employees in this class direct, organize, coordinate and evaluate the activities of a laboratory division engaged in performing support services, quality control (QC) or quality assurance (QA) activities.

NOTE: Employees in this class may be required to work with highly infectious agents and must agree to receive special immunizations. Employees may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at an Alabama Career Center office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. It must be received by the close of business on **April 30, 2008**. Applications received after this date **WILL NOT BE ACCEPTED**. The names of those who apply late will be put on a mailing list to be notified when this job is again open for applications. The State Personnel Department is not responsible for late receipt of applications due to mail services or fax malfunctions. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is (334) 242-1110.

Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
- On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.

Individuals currently on the register MUST reapply to remain eligible for employment.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

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Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

**Microbiologist Laboratory Division Manager – 20755
Support Services Option – 369**

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Support Services Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications for the option.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A.** I have not performed this task.
- B.** I have performed this task WITH assistance.
- C.** I have performed this task WITHOUT assistance.
- D.** I am highly skilled in this task and have had lead-work responsibilities.
- E.** I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL	NUMBER OF MONTHS	TASKS
_____	_____	1. Oversaw laboratory's budgets to ensure divisions stay within their allotment.
_____	_____	2. Performed proficiency testing (PT) samples or evaluated proficiency testing reports or results.
_____	_____	3. Performed/audited personnel competency evaluations as required by Clinical Laboratory Improvement Amendments (CLIA), ISO 17025, AAVLD requirements for personnel training, or other accrediting or certifying organization.
_____	_____	4. Prepared annual budget for a laboratory unit.
_____	_____	5. Performed budget revisions during fiscal year.
_____	_____	6. Prepared for or participated in laboratory inspections conducted by the Alabama Department of Public Health, Division of Licensure and Certification (State), Joint Commission Accreditation of Health Care Organizations (JCAHO), College of American Pathologists (CAP), Commission on Laboratory Accreditation (COLA), American Association of Veterinary Laboratory Diagnosticians, USDA Veterinary Services, Federal Aviation Administration, AAVLD, American Association of Laboratory Accreditation, etc.
_____	_____	7. Oversaw all personnel actions for a laboratory to include hiring, administrative actions, payroll, promotions, and leave time.
_____	_____	8. Provided laboratory consultation and ensured compliance regarding CLIA, Life Safety Codes, Auburn University Risk Management and Safety, or other accreditation requirements and interpretations of safety regulations.
_____	_____	9. Performed quality control (QC) or quality assurance (QA) activities.
_____	_____	10. Evaluated quality control (QC) results and performed quality control troubleshooting activities.

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____

Printed Name _____

Announcement Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389
Internet: www.personnel.state.al.us

**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755
REGIONAL LABORATORY OPTION - 386
\$50,882.40 - \$77,572.80**

Department: Public Health
Location: Birmingham, Mobile

TYPE OF EXAMINATION

An **open-competitive** register will be established. Qualified applicants will be evaluated based on their training and experience as shown on their application. This evaluation will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Bachelor's Degree from an accredited* college or university in Microbiology, Medical Technology, or a closely related field provided the applicant has successfully completed any two of the following courses: microbiology, biochemistry, immunology, parasitology, virology, or hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical and non-technical employees in a regional laboratory.

NOTE: A Doctorate Degree in Microbiology or a closely related field may substitute for four years of the required experience.

The Alabama Department of Public Health will verify your degree with the school prior to your appointment.

KIND OF WORK

This is professional and administrative work in a clinical or veterinary diagnostic laboratory as a director of a division of a laboratory system. Employees in this class direct, organize, coordinate and evaluate the activities of a laboratory division engaged in performing a variety of standard and complex serological, bacteriological, hematological, microbiological, viral, chemical and biological tests.

NOTE: Employees in this class may be required to work with highly infectious agents and must agree to receive special immunizations. Employees may be required to work holidays, weekends, and after hours on a rotation basis.

HOW TO APPLY

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Notes

- All applicants must attach a list of microbiology, biochemistry, immunology, parasitology, virology, or hematology courses taken and credit hours received, a transcript or complete college coursework section of the form on the back of this announcement.
- On the reverse side of this announcement is a questionnaire. These questions are tasks that a Microbiologist Laboratory Division Manager in this option may be asked to perform or may supervise someone that performs them. Attach the completed questionnaire to your application and return it to the State Personnel Department. Applications without the questionnaire attached will not be accepted.

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MINIMUM QUALIFICATIONS QUESTIONNAIRE

**Microbiologist Laboratory Division Manager – 20755
Regional Laboratory Option - 386**

COLLEGE COURSE WORK

	CREDIT HOURS QUARTER SEMESTER		CREDIT HOURS QUARTER SEMESTER
Biochemistry		Microbiology	
Hematology		Parasitology	
Immunology		Virology	

EXPERIENCE

- Listed below are some of the technical responsibilities required of a Microbiologist Laboratory Division Manager in the Regional Laboratory Option. This questionnaire will be used to evaluate whether you meet the minimum qualifications.
- You may be asked to provide documentation that you have performed the tasks listed or referenced in this questionnaire as part of the interview to demonstrate your skill level.
- For each task, choose the skill level indicator listed below that best describes your proficiency and record the number of months you have spent performing this task.

SKILL LEVEL INDICATORS

- A.** I have not performed this task.
- B.** I have performed this task WITH assistance.
- C.** I have performed this task WITHOUT assistance.
- D.** I am highly skilled in this task and have had lead-work responsibilities.
- E.** I have had FORMAL supervisory responsibility (hiring, dismissal, performance evaluation, etc.) over employees who have performed this task.

SKILL LEVEL **NUMBER OF MONTHS**

TASKS

- | | | |
|-------|-------|---|
| _____ | _____ | 1. Performed enzyme immunoassay test for Hepatitis, Human Immunodeficiency Virus (HIV), or Chlamydia. |
| _____ | _____ | 2. Performed Cryoscope test for the detection of added water in milk products. |
| _____ | _____ | 3. Performed Direct Microscopic Somatic Cell Count (DMSCC) in milk. |
| _____ | _____ | 4. Performed Standard Plate Count (SPC) test for total aerobic bacteria counts in milk. |
| _____ | _____ | 5. Performed the inhibitor test on milk products by disc assay or Charm I/O. |
| _____ | _____ | 6. Isolated/identified respiratory viruses (influenza and parainfluenza). |
| _____ | _____ | 7. Opened animal heads and perform Direct Fluorescent Antibody (DFA) test for rabies. |
| _____ | _____ | 8. Performed colony counts, identification, and sensitivities on urine specimens. |
| _____ | _____ | 9. Performed culture test for Neisseria gonorrhoeae (GC). |
| _____ | _____ | 10. Performed VDRL or TPPA test for syphilis. |
| _____ | _____ | 11. Performed MMO test from coliform bacteria in drinking water. |
| _____ | _____ | 12. Performed MMG test for E coli in drinking water. |
| _____ | _____ | 13. Performed DNA probe test for Neisseria gonorrhoeae and Chlamydia trachomatis. |
| _____ | _____ | 14. Performed membrane filtration (MF) test for coliform bacteria in potable water. |
| _____ | _____ | 15. Performed total and fecal coliform analysis by the Most Probable Number (MPN) method. |
| _____ | _____ | 16. Participated in on-site surveys by FDA evaluations officers to include proficiency samples. |
| _____ | _____ | 17. Performed plankton enumeration and identification. |
| _____ | _____ | 18. Performed standard plate count (SPC) on shellfish samples. |
| _____ | _____ | 19. Performed Enterococcus analysis on environmental water samples. |
| _____ | _____ | 20. Performed Virbio vulnificus identification and enumeration in shellfish and bay waters. |

ADDITIONAL TECHNICAL TASKS OR DUTIES DIRECTLY RELATED TO THIS OPTION MAY BE LISTED ON A SEPARATE SHEET

Signature _____ Printed Name _____

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389

Internet: www.personnel.state.al.us

PARK SUPERINTENDENT I – 70665
\$39,864.00 - \$60,415.20

Department: Conservation and Natural Resources
Location: Various

TYPE OF EXAMINATION

An **open-competitive** and **promotional** register will be established for applicants who meet the minimum qualifications listed below. Qualified applicants will be evaluated based on their training and experience as shown on their application. The evaluation of training and experience will comprise 100% of the final grade for the **open-competitive** register. To qualify for the **promotional** register, qualified applicants must have current permanent status as an Assistant Lodge Manager, Lodge General Manager, Park Manager I, or Park Manager II with the State Merit System and meet the minimum qualifications listed below. The evaluation of training and experience will comprise 95% of the final grade on the **promotional** register and an average of service ratings for the last three years will comprise the remaining 5%.

QUALIFICATIONS NEEDED TO APPLY

You must have **all** of the following to qualify:

- Graduation from an accredited* college or university with a Bachelor's degree in Business Administration, Public Administration, Park Management and Recreation, or a closely related field.
- Three years of responsible supervisory experience in park management.

Note: Responsible supervisory experience in park management will substitute for the required Bachelor's degree in Business Administration, Public Administration, Park Management and Recreation, or a closely related field on a year for year basis.

*****Individuals who previously filed an application when this job classification was open between the period of March 5, 2008 and March 26, 2008 DO NOT need to reapply.**

SPECIAL REQUIREMENT

- Applicants must meet the requirements of the Alabama Peace Officers' Standard and Training Commission during the probationary period.

KIND OF WORK

This is advanced professional management work in planning and directing the overall operations, maintenance, and security of a large and complex state park with extensive recreational and/or lodging facilities. Work involves supervising maintenance and management work of all operations such as lodges, golf courses, food service facilities, cabins, boat docks, swimming pools, picnic areas, campgrounds, and water and sewage disposal plants. Work is reviewed by an administrative superior for overall quality, program effectiveness, and attainment of goals.

HOW TO APPLY

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Veteran's credits are NOT allowed on promotional examinations.

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If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

State of Alabama Personnel Department

Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.

Announcement Date: April 9, 2008

**State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389
Internet: www.personnel.state.al.us**

**BIOLOGIST III – 70723
ECOLOGY OPTION – 048
\$46,142.40 - \$70,228.80**

Department: Industrial Relations & Conservation and Natural Resources

Location: Various

TYPE OF EXAMINATION

An **open-competitive** register will be established for all applicants who meet the minimum qualifications listed below. Qualified applicants will be evaluated based on the extent and quality of their training and experience as shown on their application. This evaluation of training and experience will comprise 100% of the final grade.

QUALIFICATIONS NEEDED TO APPLY

You must have all of the following to qualify:

- Graduation from an accredited* college or university with a Bachelor's degree in Wildlife Management, Limnology, Botany, Zoology, Field Biology, Ecology, or a closely related field.
- Four years of professional experience performing biological research in field biology or in a plant or animal ecology.

OR

- Graduation from an accredited* college or university with a Master's degree in Wildlife Management, Limnology, Botany, Zoology, Field Biology, Ecology, or a closely related field.
- Two years of professional experience performing biological research in field biology or in a plant or animal ecology.

SPECIAL REQUIREMENT

- Possession of a valid Alabama driver's license or the ability to obtain one at time of appointment.

KIND OF WORK

This is advanced management and scientific research work in the study, development, and improvement of state wildlife and plant resources in an assigned district. Employees in this classification supervise the performance of field and laboratory projects in an assigned district, in a large specialized installation, or in support of hydrologic and geological studies. Duties include supervision over technical, clerical and unskilled workers. Work also involves participating in complex projects such as abandoned mine land reclamation projects; supervising subordinate employees; participating in proposals, budgets and investigations for baseline environmental assessment studies; and planning and coordinating projects.

HOW TO APPLY

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State of Alabama Personnel Department

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- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.

Announcement Date: July 26, 2006

Revised Date: April 9, 2008

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389
Internet: www.personnel.state.al.us

Announcement of Continuous Merit System Examination

PLANNING AND ECONOMIC DEVELOPMENT SPECIALIST I/II – 21230

\$30,422.40 – \$57,504.00

PLANNING AND ECONOMIC DEVELOPMENT SPECIALIST I/II (21230)

SALARY \$30,422.40 – \$57,504.00

Department: Various

Location: Various

TYPE OF EXAMINATION

An **open-competitive** register will be established for this job classification. Applicants who meet the qualifications stated below will be required to complete a written examination. Scores from the written examination will comprise 100% of the final score. **The How to Prepare guide for this examination is available on our web site listed above. Please contact State Personnel if you wish to have a guide mailed to you.**

QUALIFICATIONS NEEDED TO APPLY

You must have the following:

A Bachelor's degree from an accredited* college or university.

Note: Applicants may apply for this position during their last semester of college; however applicants will be required to submit documentation verifying completion of the Bachelor's degree to the hiring agency prior to beginning work.

KIND OF WORK

This is professional work in support of local, regional, or statewide planning or related evaluation, monitoring, review, and implementation activities for state and federal planning and economic development programs. Employees in this class are responsible for performing professional work in planning and developing the use of state and federal grant and loan programs.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at any Alabama Career Center Office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is 334-242-1110. Applications will be accepted **until further notice**.

*Individuals currently on the register **MUST** reapply to remain eligible for employment.*

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State of Alabama Personnel Department

Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

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Note: This policy is subject to change. Certain state agencies may have additional requirements.



STATE OF ALABAMA

PERSONNEL DEPARTMENT

300 Folsom Administrative Building

Montgomery, Alabama 36130-4100

Telephone: (334) 242-3389 Fax: (334) 242-1110

www.personnel.state.al.us



Jackie Graham
State Personnel Director
Paul D. Thomas
Deputy Director

State Personnel Board
James Anderson
Joe Dickson
John McMillan
Ellen G. McNair
Joyce P. O'Neal

April 9, 2008

MEMORANDUM

TO: Persons Concerned with Continuous Announcements

FROM: State Personnel Director

SUBJECT: Cancellation of Continuous Announcement for:

FOREST RANGER/TECHNICIAN – 70410

Effective **immediately**, applications will no longer be accepted for the above job classification. Future vacancies for this position will be filled using the existing register. Applications currently on file and those received by **April 8, 2008** will be processed and qualified individuals will be added to the register at a later date. Any applications received after this date will not be processed. The applicant's name will be placed on a mailing list to be notified when this examination is again open for applications. A new selection procedure will soon be developed and a new recruitment announced. At that time, a job announcement for Forest Ranger/Technician will be printed and distributed notifying interested individuals that this classification is again open for applications. All individuals on the Forest Ranger/Technician register when the new recruitment and selection procedure is announced will be notified. At that time, they will need to submit an application in order to remain eligible for employment.