OFFICE OF THE GOVERNOR

JAMES ALLEN MAIN
DIRECTOR OF FINANCE

BOB RILEY
GOVERNOR

(334) 242-7160
FAX: (334) 353-3300

STATE OF ALABAMA

STATE CAPITOL
MONTGOMERY, ALABAMA 36130

TO: ALL STATE AGENCIES AND PERSONNEL OFFICERS
FROM: JAMES ALLEN MAIN
DATE: OCTOBER 2, 2007
RE: CERTIFIED PUBLIC MANAGER TRAINING PROGRAM

The Alabama Department of Finance is pleased to announce that the Alabama Legislature has appropriated funding allowing a limited number of state employees to attend the 2008 Certified Public Manager® (CPM) training program. The CPM program is offered by the Auburn Montgomery (AUM) Alabama Training Institute in Montgomery. AUM's Alabama Training Institute is designated as the nationally accredited site offering the only CPM program in Alabama. The Alabama Department of Finance recognizes the CPM program as a comprehensive management training program that seeks to develop and enhance the skills of managers in Alabama.

The 2008 CPM program will run from January through September, and classes will be held at the Alabama Training Institute in Montgomery from 8:30 a.m. until 4:30 p.m. The CPM program is divided into two separate and distinct tracks, CPM I and CPM II. The completion of CPM I is required for entry into CPM II. Each track is conducted for two days each month, held on either Tuesday & Wednesday or Thursday & Friday. On your registration form, you will be asked to select the two-day schedule you prefer. While we will do everything possible to schedule by preference, registration forms will be accepted on a first-come-first-served basis. Therefore, scheduling by preference may not be possible in all cases.

Enrollment in the CPM program fills very quickly each year. Therefore, in order to be considered for funding by the Department of Finance, you must submit your completed application to our office no later than **October 26, 2007**. I encourage you to view the CPM website at www.cpm.aum.edu to obtain further information about the program. At the site you will find the registration form, which can be downloaded and printed for your convenience. If you choose to select any employees from your agency for consideration for entry into the CPM program, please complete a registration form for each employee you wish for us to consider and ensure the appropriate supervisor endorsement is obtained. The Department of Finance will conduct the review and selection, and notify agencies of the outcome no later than **November 2, 2007** in order to allow agencies time to apply directly to the AUM Alabama Training Institute if they are not selected for Department of Finance funding. Individuals not selected for funding by the Department of Finance are strongly encouraged to apply to the CPM program directly as soon as possible, as the classes fill quickly.

It is my sincere hope that you take this occasion to extend this incredible opportunity to enhance the leadership and management skills of your managers by considering them for enrollment in CPM training. The CPM program utilizes the latest industry trends, state-of-the-art technology, and highly skilled content experts to deliver training. Over the last 20 years, the CPM program has trained more than 400 Alabama public managers who have significantly benefited from the knowledge and skills acquired through the CPM training.

Completed registration forms may be mailed to:
State Comptroller
100 North Union Street, Suite 220
Montgomery, AL 36130
or
faxed to (334) 242-7466
All registration forms must be received by us no later than **October 26, 2007**